

Fin, Fur and Feather Club of Wellesley and Natick, Inc.



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<http://www.finfurandfeather.us>

Safety Rules And Operating Procedures

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FIN, FUR AND FEATHER CLUB OF WELLESLEY AND NATICK SAFETY RULES and OPERATING PROCEDURES

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY FOR ALL
MEMBERS AND GUESTS**

1 Introduction

1.1 Scope

This document provides safety rules and operating procedures required for use of Club facilities, including the Indoor and Outdoor Pistol Ranges, the Skeet & Trap Fields, the Game Preserve, Archery Range, and the Trout Pond. These procedures apply to all people participating in any activity occurring on Club property.

Club membership constitutes an agreement on the part of the Member to read, understand, and abide by these Safety Rules and Operating Procedures, and to ensure that their guests do so as well.

Copies of the most recent version of this document are maintained in the Main Clubhouse, on the Indoor Pistol Range, Outdoor Range, Skeet & Trap House, and on the Club's website: <http://www.finfurandfeather.us/safety.html>.

1.2 Member Responsibilities

The Fin, Fur and Feather Club is a self-policing organization. It is the responsibility of every Member to ensure that fellow Members and guests adhere to all rules provided in this document.

If you do not know every rule for the range that you intend to use, then you may not shoot on that range. The Club has a zero-tolerance policy. If you are caught violating any rule, your range privileges will be suspended or revoked, and you must appear in front of the Board of Directors (BOD).

1.3 Conduct

All Members are required to conduct themselves in a sportsmanlike manner at all times on Club property. Courtesy and safety are to be practiced at all times.

2 Use of Facilities

Club ranges and facilities are for the exclusive use of Club Members and their guests. Guests may be sponsored only in accordance with the rules provided in this document. Club membership is a privilege, and all Members must exercise adherence to these rules to ensure standardized and safe conduct. The Chief Range Safety Officer will notify any Member who demonstrates a lack of discipline, safe conduct, professionalism, or disregard for fellow Members that their range privileges are revoked and their membership is under consideration to be revoked by the Board of Directors.

2.1 Member Use of Facilities

The Club's ranges and other facilities may be used by Club Members subject to the rules and regulations described herein. Immediate family members (spouse or children) who are not Club Members are considered to be guests.

2.2 Guest Use of Facilities

Members may bring a maximum of two guests to the Club at a time. This includes the following: Skeet & Trap fields, Indoor and Outdoor Rifle and Pistol Ranges, Archery Range, Game Preserve, and Trout Pond. All guests are subject to the rules and regulations provided herein. Members are completely responsible for the actions of their guests at all times.

Members are allowed only two guests in any range and only one of them may be shooting at any one time, even if one or both of them are licensed. (This is not meant to preclude the Member from shooting at the same time as one of the guests if the Member is satisfied that the shooting guest is qualified to shoot safely with a very minimum of supervision.) Guests are the sole responsibility of the Member.

Any individual guest is allowed a maximum of two visits per year, this policy excludes special events.

Under no circumstances is a guest to remain on the range without his or her sponsor unless the sponsor leaves the range only momentarily (e.g., to use the restroom or to fetch supplies). The guest may not shoot or handle any equipment while the sponsor is off the range.

2.3 Group Events

The only group events allowed at the Club are those that are approved by the Board of Directors, e.g.: Game Dinner, Women Take Aim, Safety Programs, Firearms Training, etc. Special requests by Members will be limited to Family Events, Special Board of Directors approved Member events, and Educational Programs in support of the shooting sports.

Application for group events must be requested of the Board of Directors at least one month prior to the event. Requests made to the BOD less than one month in advance may or may not be considered.

Members receiving Board Approval to use Club facilities must sign a Facility Usage Agreement. See Section 11 for more information on Club and non-Club Sponsored events.

2.4 Public Use of Facilities

Non-Club Members may not use any Club facility other than as a guest or as approved by the Board of Directors. Every non-member must fill out and sign the Club Release Agreement prior to use of the facility. See [Appendix D](#).

2.5 Identification

Each Club Member is required to have a Membership ID Card in their possession at all times while on Club Property and to freely identify themselves when questioned by a Range Officer or any other Club Member. If a Club Member witnesses anyone using Club facilities whom they do not recognize as being a Member and who is unescorted, the Member should ask that individual for their membership identification. Club Members questioning any individual should do so politely and those questioned should reply in kind.

2.6 Animals/Pets

Pets or other animals are not allowed in the Clubhouse, Hall, Indoor Range, Outdoor Range, Archery Range or Skeet & Trap Cottage with the exception of Service Dogs.

2.7 Speed Limit

The speed limit on the entire length of the Club's access road, starting at the corner of Rt. 109 and Larch Road, is 15 mph.

3 Membership – Dues, Membership Cards, Badges, and Cardkeys

3.1 Membership Dues and Cardkey Fees

As of September 1, 2019 and is subject to change.

Adult Membership

One-Time Initiation Fee	\$175
Annual Membership Fee	\$190

Family Membership

One adult family Member has joined the club using the Adult Membership option. The Member's Spouse and all junior children only pay the prescribed Annual Membership fee.

Junior Membership

One-Time Initiation Fee	\$10
Annual Membership Fee	\$10

Cardkey

Annual Cardkey Fee	\$40
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3.2 Membership Cards and Badges

All Club Members will be issued a membership ID card which is proof of membership. Members are not allowed to use any Club facility without a current membership card in their possession. Membership badges may be picked up in the Skeet & Trap house on Saturday and Sunday afternoons by showing a current Membership ID Card.

3.3 Electronic Cardkeys

The Clubhouse is unlocked on Saturdays and Sundays during normal hours. Members may purchase a cardkey on an annual fee basis that gives them access to the clubhouse from 7 AM to 10 PM, 7 days per week. The access privileges for both the Indoor Range and the Outdoor Range may be added. Range access is based on the Member completing the Club's Safety Meeting and is certificated by a Club Range Safety Officer (RSO) that they understand all the firearms safety rules of the Club and have successfully demonstrated an acceptable level of the safe handling and shooting of a firearm in the ranges. There is no increase of the annual fee for this certification.

Members must have a valid Massachusetts firearms license (LTC or FID) to be a full Member with range privileges. Cardkeys will only be issued to members who are at least 18 years old.

3.4 Pheasant Pen Access Cardkeys

Cardkey access to the Pheasant Pen requires that Members additionally join the Game Preserve Program. Access privileges are just added to the general cardkeys issued above. The fees for this program are set by the Game Committee on an annual basis.

3.5 Transfer of Use

A Club Member may never transfer a cardkey for use by any other person. Such transfer will result in the cardkey being permanently deactivated.

4 Hours of Operation

The Club is open 365 days a year. The hours of operation are as follows.

4.1 Clubhouse

Open 7 days per week from 7:00 AM to 10:00 PM.

4.2 Indoor Pistol Range

Open 7 days per week from 7:00 AM to 10:00 PM. Closed during scheduled range events and during periods of maintenance.

4.3 Outdoor Pistol Range

- a) Open Monday through Saturday from sunrise to sunset, but no earlier than 7 AM.
- b) Open Sundays from 12:00 noon to 6:00 PM but no later than sunset.

4.4 Skeet and Trap Range, 5-Stand, and Practice Station

Open Saturdays and Sundays from 12:00 noon to 3:00 PM. Subject to change during special events. (Additional hours for Skeet and Trap Committee Members shown in [Section 5.6.5](#).)

4.5 Trout Pond

Open 7 days per week from sunrise to sunset. Closed during special events and following the pond being stocked for special events. (See the online [Club Calendar](#).)

4.6 Game Preserve

Open 7 days per week, 8:00 AM to sunset. No hunting is allowed downrange from the Skeet and Trap fields after 12:00 noon on Saturdays and Sundays. Additional hours are shown in Section 5.6.5 [Use of Fields Skeet & Trap](#).

4.7 Archery Range

Monday through Sunday 7 AM until sunset.

5 Range Operations

5.1 Introduction

The Fin Fur and Feather Club requires compliance with the National Rifle Association (NRA) Gun Safety Rules, the General Club Safety Rules, and with Safety and Operating Rules that apply to each of our shooting areas: Indoor Pistol Range, the Outdoor Range, the Skeet & Trap Fields, and the Game Preserve. Only Members who have fulfilled their Club sponsored Safety Course and have key access to the indoor and outdoor ranges can use these ranges with a guest. (See 2.2 [Guest Use of Facilities.](#))

5.2 NRA Gun Safety Rules

5.2.1 **Fundamental Rules for Safe Gun Handling**

- Always keep the muzzle of a gun pointed in a safe direction
- Always keep your finger off the trigger until ready to shoot
- Always keep the gun unloaded until ready to use

5.2.2 **Rules for Safe Use**

- Know your target and what is beyond it
- Be sure the gun is safe to operate
- Know how to use the gun safely
- Use only the correct ammunition for your gun
- Always wear eye and ear protection
- Never use alcohol or drugs before or while shooting

5.2.3 **General Range Safety Rules**

- Know and obey all range commands
- Know where others are at all times
- Shoot only at authorized targets
- Do not handle a firearm or stand at the firing line where firearms are present while others are downrange
- Stop shooting immediately upon the command of **CEASE FIRE**.

5.3 General Club Safety Rules

5.3.1 **License Requirements**

- To be in sole possession (see definition, [Appendix A](#)) of a firearm of any type other than an air pistol or air rifle, a Club Member must possess a current and valid Commonwealth of Massachusetts LTC or FID firearms license.
- For an unlicensed Member (either Junior or Senior) to use a firearm, he/she must be accompanied on the range by a sponsor who is responsible for that Member. The sponsor is required to be a Club Member who is properly licensed to be in possession of the applicable firearm. This requirement also applies to any Member or non-member under the age of 18, regardless of licensing status.
- For an unlicensed Member (either Junior or Senior) to use a firearm during a Club event, there must be a Member present at the Club who is in constructive possession of that firearm (see definition, [Appendix A](#)), and there shall also be at least one Member on the range who is properly licensed to be in possession of the applicable firearm.

5.3.2 Age Limitation

No one under the age of 11 years is permitted on any range unless they are accompanied by a club Member over 21 who has full range authorization. Members over the age of 12 and under the age of 21 may only use the ranges when supervised by a Club Member who is at least 21 years of age, is properly licensed to be in possession of the firearm(s) being used, and has an indoor or outdoor cardkey with range access.

5.3.3 Club Safety Program

No Club Member may shoot on any of the ranges, or allow one of his or her guests to shoot on these ranges, unless the Club Member has completed the Club's Safety Program, i.e. attendance at both a New Member Safety Meeting and an Orientation Meeting. The sponsor must sign off that the Member has successfully met the Safety Program requirements before range access is allowed.

5.3.4 Holster Use Restrictions

- Firearms being used at the firing line may never be holstered.
- On the Indoor Range, firearms that are being transported for use downrange may only be holstered if they are cleared - no round in chamber and no magazine inserted, including an empty magazine. A loaded firearm may never be holstered unless it is not being used, and remains holstered.
- Drawing and firing from a holster is strictly prohibited.
- Holster use (when allowed) must comply with the rules that require strict muzzle control. This precludes the use of cross-draw and shoulder holsters. These holster types may not be used at any time.
- There is no exception to this policy without the Club's Chief Range Safety Officer (CRSO) prior approval for special events.

5.3.5 Eye and Ear Protection

Eye and ear protection are required on all firearms ranges at any time that the range is HOT. Before starting to shoot, a shooter should visually verify that all other people on the range have their eye and ear protection in place.

5.3.6 Routine Inspections

When walking onto an empty range, visually inspect the facility for damage or signs of vandalism. Report unsatisfactory inspection results to a Range Safety Officer or a Member of the Board of Directors, either in person, or via e-mail to membership@finfurandfeather.us.

5.3.7 COLD Range Rule

The Club utilizes a COLD range rule, which means all firearms on the ranges are UNLOADED at all times until they are to be fired.

5.3.8 Requirement to Make Guns Safe

All firearms on the range, unless holstered or cased, or the shooter is in the immediate act of firing, must be made safe in accordance with [Section 5.3.9](#). Holstered or cased firearms may not be loaded. Exception: holstered firearms not being used on the range may be loaded only if they remain holstered at all times.

5.3.9 Making a Gun Safe

A firearm is made safe by performing the following actions:

- Remove the magazine, open slide, cylinder or breach (hinge type hand gun or shotgun).
- Remove all ammunition.
- Double check that the chamber is empty.
- Open the action (bolt, cylinder or breach).
- If the slide cannot be locked open, use an Empty Chamber Indicator.
- Place the firearm on the bench (Pistol Ranges) or hold the firearm with the muzzle pointing in a safe direction and finger off the trigger or in the gun racks at the Skeet & Trap Fields.

5.3.10 Muzzle Control

- At all times the muzzle of the firearm, either loaded or unloaded, shall be pointed downrange or in a safe direction. A safe direction means that even if the firearm were to discharge, it would not cause injury to any person. On the Pistol Ranges or Skeet & Trap ranges covering any person with the muzzle of a firearm at any time is a Major Violation, whether the firearm is loaded or not. Firing across lanes is prohibited.

5.3.11 Finger Off the Trigger

On all ranges, all shooters shall keep their finger off the trigger until the firearm is aimed at the backstop/berm or for Shotguns when ready to call for a target to be thrown.

5.3.12 Prohibited Firearms/Ammunition

The following firearms/ammunition are **prohibited** from use on the Club's ranges:

- Ammunition not specifically posted on the Indoor/Outdoor and Skeet/Trap range as being allowed.
- Steel or steel jacketed ammunition - prohibited on the Indoor Pistol Range, allowed as posted on the Outdoor Pistol Range. (Copper jacketed ammunition is allowed.)
- Shotguns not equipped with a shoulder stock (i.e. pistol grip shotguns.)
- Firearms intended for rapid and/or spray fire (e.g., TEC-9, SW94, bump stock, etc.)
- Fully automatic firearms of any type.
- Paint ball guns.
- Tracer, armor piercing, or explosive ammunition.
- On the Skeet & Trap fields, only non-toxic shot may be used. Lead shot is prohibited. The Desk Supervisor is responsible for verifying that the shot a Member has brought is acceptable for use on the Skeet & Trap fields.

5.3.13 Loading Limitation

No more than ten (10) rounds of ammunition may be loaded into any firearm for any reason. (See [Skeet/Trap and 5-stand](#) specific policy regarding number of rounds per shotgun.)

5.3.14 Prohibitions against Indiscriminate Fire

Un-aimed or rapid, indiscriminate fire has a high probability of impacting range or target structures, or leaving the range complex. It is considered negligent and is prohibited. Bump firing is prohibited.

5.3.15 Shooting Positions

Indoor Range

- Shooters may shoot standing, sitting, kneeling or prone, but not supine (lying on back), also known as the **Creedmoor** position.

Outdoor Range:

- Shooters may shoot standing or sitting, but not kneeling or prone. Shooting from under the benches is prohibited.

Skeet & Trap Fields

- Shooting is from a standing position.

Archery Range:

- All shooting is from a standing position.

5.3.16 Malfunctions

- When a malfunction (misfire, hang fire or squib load) occurs, the muzzle shall be kept pointed downrange at all times until the problem is resolved.
- If a firearm has malfunctioned in such a way that it cannot be cleared, the shooter is to request assistance from a fellow shooter or a Range Safety Officer. The firearm may not leave the firing line until every effort has been made to clear it. If all attempts to clear the firearm have failed, it is incumbent upon the owner to transport it from the Club in a safe manner.

5.3.17 Cease Fire

Whenever a Range Officer or any shooter states **CEASE FIRE**, each shooter shall stop shooting immediately, remain in place, keep his or her firearm pointed in a safe direction, finger off the trigger, and await further instructions. In addition, it is the responsibility of anyone who encounters or observes a potentially unsafe condition or action to immediately give the command **Cease Fire**.

5.3.18 Clubhouse and Safety Zone

Shooting from any part of the safety zone or in the direction of the safety zone, is strictly prohibited.

The Club safety zone consists of:

- Parking areas.
- Area between the parking areas and the clubhouse.
- Area of land occupied by the pheasant pens and archery ranges.
- Area around the trout pond.

Within the safety zone, all firearms are to remain either:

- Holstered
- Unloaded
- Immediate possession of their owner.
- Unloaded and either cased or locked.
 - **Cased** means that the firearm is stored in a locked case and/or in a locked vehicle.
 - **Locked** means that the firearm has a trigger or cable lock installed such as to render the firearm inoperable.

Firearms may not be handled in/on the:

- Clubhouse
- Porches
- Main hall

Within these areas, all firearms are to remain either:

- Holstered
- Unloaded and cased

The only exception to this policy:

- During special events approved by the Board of Directors.
- Firearms may only be uncased remaining unloaded during special events approved by the Board of Directors.

5.3.19 Skeet & Trap House (Inside and Porches)

- Transportation of shotguns/ammunition:
 - During transportation all shotguns must be unloaded.
 - Either cased or uncased, shotguns may be transported to/from the parking lot to the Trap/Skeet House.
 - Uncased and/or assembled shotguns must have chambers open.
 - Ammunition may also be transported either boxed or loose.
- Inside the Trap/Skeet House all shotguns must be unloaded with chambers open. Unloaded shotguns may be closed while placed in a gun rack or case.
- Gun cleaning is prohibited.
- Shotguns may not be loaded at any time unless on the firing line and preparing to shoot (See [5.5 Skeet & Trap Range Rules.](#))

5.3.20 Emergencies

- In the event of an emergency, call 911 to report the problem and summon help. There is a phone in the Clubhouse, located in the storage closet at the base of the stairs leading up to the apartment.
- Defibrillators are located in the Skeet & Trap Cottage and attached to exterior of the Outdoor Range.

5.3.21 Public Relations

The Club values its relations with our neighbors and with the town of Millis. Excessive noise at unreasonable hours, or rapid, indiscriminate fire which could give an impression of less than due respect for safety is not in the best interest of the Club and is not allowed. When entering/leaving the Club, the speed limit on the entire length of the access road is 15 mph.

5.3.22 Deviation from the Safety Rules

Authorized Range Safety Officers (RSOs) may amend these safety rules only for Club sponsored events that are under the direct supervision of a qualified, Club-designated RSO, and only if needed to comply with the requirements of the event. Permanent amendment of these safety rules may only be made by the Board of Directors.

5.3.23 Enforcement

Any infraction of these rules and regulations will result in suspension or revocation of range privileges. Violations will be reported to the Board of Directors for disciplinary action up to and including termination of Club membership. All Members are required to report any infraction of these rules and regulations that they observe to the Rifle and Pistol Committee, or to a BOD member in person, or by e-mail to bod@finfurandfeather.us.

5.4 Indoor Pistol Range Rules

5.4.1 Access and Sign In

- Only range cardholders and their guests may use the Indoor Range. All Members must swipe in with their cardkey, even if another Member has opened the door ahead of them. Members must ensure range door is closed after entering.
- All members and guests must sign in on the log book in the Ready Room and log out when leaving. Guest must sign the Club's Liability waiver each time they enter as a guest

5.4.2 Casing and Uncasing Firearms

Uncased firearms are not allowed behind the Yellow Safety Line. Firearms may be uncased and re-cased only at the shooting bench, and only when the range is **HOT** (live fire is allowed). Firearms may not be uncased, re-cased, or otherwise handled behind the Yellow Safety Line. No firearm may be removed from the firing line at any time unless it has been cleared of all ammunition and magazine removed.

5.4.3 Ammunition and Firearms

The only types of handgun ammunition allowed on the Indoor Range is posted in the Ready Room. Calibers not listed are strictly prohibited. No magnum, +P, or +P+ loads are allowed. No steel or steel jacketed ammunition is allowed, including BB's. Un-jacketed and copper-jacketed ammunition is allowed. The only rifles (including carbines) allowed on the Indoor Range are those firing .22 caliber short, long, or long rifle cartridges. Bump firing is prohibited.

5.4.4 Targets

Only paper targets are permitted. All targets can be placed any distance between the first baffle (red taped) and 50-foot backstop. (33-foot distance allowed when firing an air pistol.). The only exception is at special events where a Club Range Safety Officer is in charge. Firing at the knee wall is prohibited, and constitutes destruction of Club property.

5.4.5 Muzzle Control

- Loaded or not, no firearm shall ever be pointed in any direction other than downrange. Do not elevate the muzzle of any gun higher than eye level against the range backstop.
- If a firearm is being moved from one station to another, it shall be unloaded, have its action open, magazine removed, no finger on the trigger, and pointed in a safe direction (downrange) at all times.

5.4.6 Ventilation

- The ventilation system shall remain on while shooting. Turn it off if you are the last person leaving the range.
- Note that the trash barrel is located in the Ready Room, just outside the door to the range. This is so it will not interfere with the airflow coming from the plenum wall at the back of the range. Do not move the trash barrel into the range.

5.4.7 Wall and Knee Wall

Firing at the wall and knee wall is prohibited and constitutes destruction of Club property.

- Guests are the sole responsibility of the Member.
- If the guest is new to shooting, the guest is restricted to shooting in lanes, 3, 4, 5, and 6.
- If the Member is satisfied that the guest is qualified to shoot safely, without damaging the indoor range, the new shooter may shoot with a very minimum amount of supervision in any shooting lane.
- If the wall or knee wall was accidentally shot, report the damage by contacting the BOD (bod@finfurandfeather.us).

5.4.8 Holster Use

- Firearms being used at the firing line may never be holstered. (They may be holstered only when traveling to and from range.)
- While on a range, firearms that are being transported for use downrange may be holstered only if they are cleared - no round in chamber and no magazine inserted, including an empty magazine. A loaded firearm may never be holstered unless it is not being used and remains holstered at all times.
- Drawing and firing from a holster is strictly prohibited except when authorized by Board of Directors and Chief Range Safety Officer (CRSO) for special events.
- Holster use must comply with the rules that require strict muzzle control. This precludes the use of cross-draw and shoulder holsters which may not be used at any time.

5.4.9 No Shooting Downrange

- The Indoor Range is a standard NRA 50-foot range, and intended to be used as such. Shooters cannot shoot forward of the shooting bench. Shooters place targets at the distance they want to shoot in compliance with [Section 5.3.4 Targets](#).

5.4.10 Line SAFE

- Prior to any person going forward of the firing line the Red Flashing range safe lights must be activated. The line must remain **SAFE**, no equipment, including firearms, magazines, or ammunition may be handled, and all personnel must stand behind the **Yellow Safety Line** until all persons forward of the Range have returned.
- Only during club sponsored events, overseen by a certified RSO, may shooters go downrange to shoot. If you are going downrange to shoot, your firearm must be unloaded (even if holstered), magazine removed, finger off trigger, and either holstered or muzzle pointed in a safe direction. Your firearm may not be loaded until you are in position and ready to shoot. When finished shooting and returning to the bench, guns must be handled in exactly the same manner.
- When going downrange to shoot and then returning to the bench to reload magazines, etc., you may not stand at the downrange side of the bench. You must return to the firing line side of the bench. It is suggested that you place a stool downrange where you are going to be shooting, on which you can place ammunition and magazines.
- If arriving on the range while the line is SAFE, cased firearms may be placed on the bench, but they may not be uncased. After placing the case on the bench, you must then stand back behind the yellow safety line.

5.4.11 Holster Use Prohibited

Holster use is prohibited on the Outdoor Range. (This does not preclude being in possession of a loaded, holstered firearm that is not being used, and remains holstered.)

5.4.12 Cleaning Up

- Clean up after shooting. Appropriate containers for duds and brass casings are provided. Targets and steel casings (steel casings are not recyclable) are to be disposed of in the trash.
- Your own casings may be retained for reloading purposes. However, it is prohibited to remove brass from the container provided for its collection.

5.4.13 Leaving the Range

The last person exiting the range is required to turn off the ventilation system, all range lights, the Ready Room lights, and verify that the door is closed and locked.

5.5 Outdoor Pistol Range Rules

5.5.1 Access and Sign In

- Only range cardholders and their guests may use the Outdoor Range. All Members must swipe in with their cardkey, even if another Member has opened the door ahead of them.
- All Members and guests must sign in on the log book provided, and log out when leaving.
- All guests must sign liability waiver **each time** they enter the range as a guest.

5.5.2 Ammunition and Firearms

- The only handgun calibers allowed are posted on the Range. Calibers not listed are strictly prohibited.
- The only rifle (including carbine) calibers allowed are .22 short, long, long rifle, and Mini- Mag, .177, .22 and .25 caliber lead pellets. Bump firing is prohibited.
- Un-jacketed, copper-jacketed, and steel-jacketed ammunition is allowed.
- Black powder firearms are allowed. Percussion and flintlock firearms may be capped or primed only on the firing line just prior to discharging.
- Shotguns may only be used to choreographing or patterning purposes and are limited to 5 rounds or less.

- The following ammunitions are prohibited:
 1. All centerfire rifles (including carbines).
 2. 22 **Magnum** ammunition.
 3. Tracer and armor piercing ammunition; BB's.

5.5.3 Targets

- The only targets allowed on the Outdoor Pistol Range are:
 1. Paper or cardboard targets, which must be placed on the target frames provided.
 2. Empty soda cans and plastic bottles which must be placed on top of a plinking stand.
 3. Metal targets that are previously approved by the CRSO (like turning targets, resetting targets, etc.)
- All other targets are **prohibited**, including, but not limited to:
 1. Glass targets of any kind.
 2. Any type of object that can cause a ricochet hazard or shatter and/or break up making cleanup of the area difficult. This includes but not limited to, rocks, stones, cement, and anything that turns into garbage, such as pumpkins, fruit, or other foods.
 3. Beer cans or any other alcoholic beverage container.
 4. Explosive targets of any kind.
- Target stands may be placed at any distance from the firing line. Targets may not be placed on the ground or on the berm. Placing a target on the ground can result in a skipped round which may travel over the berm.
- Firing into the target frames is prohibited. If you cannot keep all of your shots on target, move your stand closer to the firing line.
- Anyone intentionally shooting at the target frames or the steel bases will lose their range privileges. This constitutes destruction of Club property.

5.5.4 Casing and Uncasing Firearms

Uncased firearms are not allowed behind the Yellow Safety Line. Firearms may be uncased and re-cased only at the shooting bench and only when the range is **HOT**. They may not be uncased, re-cased, or otherwise handled behind the Yellow Safety Line. No firearm may be removed from the firing line at any time unless it has been cleared of all ammunition and magazine removed.

5.5.5 Muzzle Control

Loaded or not, no firearm shall ever be pointed in any direction other than downrange. Do not elevate the muzzle of any gun higher than eye level against the target.

5.5.6 All Rounds Must Impact Berm

- Each shooter must ensure that all rounds impact the berm, without first striking the ground or any other object that could cause a ricochet or skip. A skipped round may travel over the berm. A ricochet may travel in any direction, including towards the Safety Zone or the Skeet & Trap Fields.
- No round may impact any part of the baffle system, nor may any round impact the steel target support bases. Both of these constitutes destruction of Club property. Target stands must be positioned such that rounds strike the berm only. Firing across lanes is prohibited. Firing up into a target such that the round impacts the baffle system or downward into a target or plinking stand such that the round impacts the ground or any part of the baffle system is prohibited. Hanging any target by string or any other means below the intended target area of a target stand or the top shelf of a plinking stand is prohibited.

5.5.7 Line SAFE

- No equipment, including firearms, magazines, or ammunition may be handled when anyone is forward of the firing line or when the flashing red Safety Lights are on. In addition, all personnel must stand behind the Yellow Safety Line.
- Before going forward of the firing line for any reason, be sure that everyone on the range knows that you are going forward, that their guns are safe, unloaded on the bench, that they are standing behind the Yellow Safety Line, and that the flashing Red Safety Lights are on.
- If arriving on the range while the line is SAFE, cased firearms may be placed on the bench, but they may not be uncased. After placing the case on the bench, you must then stand back behind the yellow safety line.

5.5.8 Downrange Shooting Prohibited

Shooters may only fire from the covered firing line. It is prohibited to move forward of the firing line to shoot. If your target is too far away, move the target stand closer to the firing line.

5.5.9 Holster Use Prohibited

Holster use is prohibited on the Outdoor Range. This does not preclude being in possession of a loaded, holstered firearm that is not being used, and remains holstered.

5.5.10 Safety Lights

When going downrange for any reason, the **Red Safety Lights** must be turned on.

5.5.11 Cleaning Up

All shooters are required to clean up after shooting.

- Bring your target stand back to the storage area under the covered shed.
- Sweep the concrete pad clean.
- Place duds and brass casings in the containers provided. Place targets and steel casings in the trash. Steel casings are not recyclable and must be disposed of in the trash.
- Your own casings may be retained for reloading purposes. However, it is prohibited to remove brass from the container provided for its collection.

5.6 Skeet & Trap Range Rules (Including 5 Stand and Practice Station)

5.6.1 General

- Loaded guns must be pointed downrange at all times.
- All firearms on the range, unless cased or the shooter is on the station and in the immediate act of firing, shall have actions open and no ammunition loaded.
- When handling a shotgun, semi-automatic shotgun must have the breech open and the slide back at all times except when shooting. Break/hinge shotguns must be open at all time when moving. Hinge action shotguns may be placed in standing racks with actions closed after they have been verified to be unloaded. When removing such a shotgun from a standing rack, the hinge shall be opened immediately and the firearm verified to be unloaded.
- Only non-toxic shot may be used. Lead shot is specifically prohibited.
- Shot shells are restricted to target loads.
- All guns on the range shall remain unloaded when an orange safety cone is placed on top of the trap house or beside a skeet house. This is an indication that there are people downrange or inside a skeet or trap house who are not visible.
- Shooters shall keep the muzzle pointed in a safe direction and finger off the trigger until ready to shoot. When the shooter's turn is over they shall make the gun safe before moving off station. Under no circumstance may a gun be loaded unless the shooter is standing on station. Loaded is considered as any part of a loaded shell being in any part of the gun.

- Shoot from designated stations only.
- When a shooter is on station and ready to shoot and a delay occurs in the round, such as from equipment breakdown, they shall unload their guns and extract the shells while keeping the shotgun pointed in a safe, downrange direction.
- Any shooter whose gun accidentally discharges twice within one round for mechanical reasons is required to change guns or, if time permits, have the gun repaired before continuing to shoot.
- All shells must be picked up from the ground after the squad has finished shooting. No shells are to be picked up while squad is shooting.
- The Score Keeper is the Range Officer for the squad they are scoring. In the absence of a Score Keeper, the number one shooter is the Range Officer.
- The designated Range Officer on the Skeet & Trap Field have the authority to invoke modified range protocol procedures as may be required to allow the conduct of non-standard NSSA or ATA matches, events, or classes.
- New or inexperienced shooters are required to shoot on the practice field first.

5.6.2 Trap and 5-Stand

- No more than one shell will be loaded in a gun at any time, except that a maximum of two shells may be loaded for doubles targets.
- No more than 5 shooters on the firing line at a time.
- 5-Stand shooting is done only from the designated stands.
- Guns must be open and empty when moving to a new station or leaving the shooting field. When moving from station 5 to station 1, point gun down and away from shooters, turn to your right, and walk behind the other shooters - never in front.
- Only authorized Club Members may fill or work on the launchers.

5.6.3 Skeet

- Two shells may be loaded in auto-loaders only when about to shoot doubles.
- The loading of more than two shells at any time is prohibited unless full use of the gun is authorized by the Range Officer.
- Always stay behind the current shooter. Empty casings may only be picked up when the round is over.
- Members of a squad will keep their eyes trained on every bird, even when not shooting. Fragments of a clay pigeon can be sharp and can cause serious injury.
- Station 8 singles must be taken before the center stake.
- Skeet squad must cease fire when the orange flag is up on skeet low house and can resume when practice field trap is confirmed safe and the orange flag is removed.

5.6.4 Use of Practice Field

- The Practice Field may be used whenever the Skeet & Trap Fields are open or with supervision of a Trap & Skeet Committee Member. (Note: [Paragraph 5.6.5 below.](#))
- No person may use the Practice Field without first checking with the Desk Supervisor on duty.
- New Members and Guests (accompanied by Member) that are unfamiliar with shotgun shooting and/or Trap operations must request to be accompanied/instructed by an experienced Member with approval of the Desk Supervisor.
- Only biodegradable clays and non-toxic shot may be used. The Desk Supervisor is responsible for verifying that the shot a Member has brought is acceptable for use on the Skeet & Trap fields.
- Orange Safety flag must be put up on the skeet low house and cease fire called and confirmed on the skeet field before going to the Practice trap house for any reason. Then flag is then removed after the Practice Trap house is clear. Then the individual will notify the skeet squad that the range is safe to resume shooting.

- If there is any question as to how to operate the Trap in a safe manner, check with the Desk Supervisor on duty.
- The shooter must stand on/in Trap or Skeet Stations, Sporting Clays Stands, or designated practice locations.
- Before leaving the Practice Station, shooters must pick up and dispose of their empty shells, trash, paper, cardboard boxes, and other trash.

5.6.5 Use of Fields Skeet & Trap

- Skeet & Trap Fields can only be opened for club Member use or Board of Director approved for special events by Skeet & Trap Committee Members.
- Hunting Trap Fields during Game Preserve Hunting Season: October 1st through March 31st.
 1. Hunting Trap fields are closed to hunting from 12 noon until legal sunset on Saturdays and Sundays.
 2. Hunting Trap fields may be closed to hunting at other times for special events. In such instances, a Skeet/Trap Committee Member will put a **closed** magnet on the Hunting fields map located on the Bird Pen to indicate that the hunting trap fields are temporarily closed for hunting. The Skeet/Trap Committee Member will remove the **closed** magnet when the special event has concluded.
 3. Hunters and Skeet/Trap committee Members must respect each other's activities. The Chairs for the Game Preserve and Skeet/Trap are responsible to inform their Members to act responsibly if they intend to open the Skeet/Trap ranges and/or Hunt in front of the Skeet/Trap fields during weekday hours per above.
 4. If weather conditions preclude hunting in front of the Skeet/Trap fields, the Chairs of both Game Preserve and Skeet & Trap will jointly post any change to the above policy.
 5. This policy does not remove the responsibility of both Hunters and Skeet & Trap shooters to be aware of each other's activities.

5.7 Archery Safety Rules

- Always inspect your equipment before shooting.
- Use only target or field points. No broad heads are allowed on the Archery Range.
- Arrows can only be nocked when on the shooting line.
- No arrow shall be nocked when another archer is downrange.
- Always keep nocked arrows pointed down or toward the target.
- If any person or animal enters the range, shooting must stop immediately.
- Only straight in-lane shooting permitted. Never shoot across target lanes.
- If an arrow drops past the shooting line, leave on the ground until all shooting has ceased.
- If you are looking for a lost arrow behind a target, leave your bow leaning against the target face so it can be seen by other archers.
- Always walk on the range.
- Adult supervision required for persons under the age of 18.
- A flag System is used to display the appropriate flag as follows:
 - RED FLAG-Range is **Cold**. This flag is used when the archer wishes to move forward of the shooting line. (Retrieve arrows etc.)

6 Range Commands

The following range commands are normal commands for conducting routine live fire operations. Additional commands may be used when they do not violate safety rules or cause safety hazards.

- **CLEAR THE RANGE**

All shooters will visually clear the impact area and verbally agree there are no people downrange.

- **THE RANGE IS HOT** or **THE RANGE IS NO LONGER SAFE**

Shooters may move forward of the Yellow Safety Line, to the Firing Line, handle firearms and ammunition, and fire. Cased/holstered firearms may be uncased/upholstered only at the firing line. Shooters who are leaving may pack up their firearms and equipment only at the firing line.

- **CEASE FIRE**

All shooters shall stop firing, keep their firearms pointed in a safe direction usually downrange, stay in position with finger off the trigger, and wait for further instructions. Shooters should **NOT** attempt to make their guns safe following a **CEASE FIRE** command unless the reason for the **Cease Fire** is obvious and it is safe to handle the gun to the extent necessary to make it safe. The immediate concern is to stop firing and keep the muzzle pointed in a safe direction with finger off the trigger.

- **MAKE THE LINE SAFE**

All uncased firearms shall be made safe, benched, trained downrange, and visible to others with the:

1. Magazines must be removed.
2. Chambers must be emptied.
3. Action and cylinders must be open. (Actions that do not lock open by factory design shall be blocked open or out of battery.)
4. Black powder firearms must be discharged or empty and not capped or primed.
5. A mandatory clearing check will be made on every firearm on the firing line before the line is declared safe. Additionally, each shooter should check the shooters on both sides of their position to ensure all firearms are safe prior to declaring the line SAFE.

In addition to making all firearms safe, all shooters must stand back behind the **Yellow Safety Line**.

Firearms being brought onto the range shall remain cased, and may not be uncased until the line goes **HOT**. Firearms may be removed from the range only if they have already been cased.

- **THE LINE IS SAFE**

The line has been made **SAFE**. Shooters are cleared to go downrange. It is advisable to keep one person on the firing line to ensure safety. Whenever the line is **SAFE**, all persons not going downrange shall remain behind the **Yellow Safety Line**. Anyone arriving on the range while the line is **SAFE** may not advance forward of the **Yellow Safety Line** except to place cased firearms on the bench, in which case they must then step back behind the **Yellow Safety Line**. They may not uncase, un-holster, or otherwise handle any equipment.

7 Game Preserve and Trout Pond Rules and Regulations

7.1 Game Preserve Rules and Regulations

The Fin, Fur and Feather Club is a sporting club, dedicated to the advancement of the shooting and hunting sports. Safety is the primary concern of the Club when its Members utilize the Club property and facilities.

Hunting on Club property is a privilege. Violation of the Game Preserve rules and regulations may result in suspension or termination of hunting privileges, or termination of Club membership.

The Game Preserve season runs from October 1st through March 31st. The Game Preserve Committee reserves the right to limit the Preserve membership as it deems necessary to maintain a safe hunting environment for all Members.

The Game Preserve is a self-funding program. Annually the Game Preserve Committee establishes membership fees based on the projected cost of birds, feed, and maintenance of the bird pen and fields. The initial fee provides for 20 hunts. Additional hunts can be purchased in blocks of 10 hunts.

7.1.1 Firearms

Only shotguns are allowed on the Game Preserve. Rifles are specifically prohibited.

7.1.2 Hunting Licenses

Every Game Preserve Member shall possess a current and valid Massachusetts hunting or sporting license. The license number shall be recorded in the Game Preserve records at the beginning of each hunting season. Game Preserve Members hunting after December 31st are required to show their new license prior to hunting the new year. There are no exceptions to this rule. Massachusetts uses a Customer Number Identification System. The Customer Number never changes. However, Members must present their valid hunting license in October and January.

7.1.3 Season Dates

- The Game Preserve Program runs from October 1st through March 31st, weather permitting.
- Only Members in good standing whose annual dues are current will be issued Game Preserve permits.

7.1.4 Safety Program

All Members hunting on Club property are required to complete the Club's hunter safety course. Game Preserve permits will not be issued to Members who have not completed this course.

7.1.5 Hunter Orange

All persons hunting on Club property are required to wear a hunter orange cap as specified by Commonwealth of Massachusetts law. The wearing of hunter orange vests or jackets are strongly recommended.

7.1.6 Hunting Boundaries

All hunters must have knowledge of and strict respect for all Club boundaries. A map of the boundaries is issued to every Member of the Game Preserve. This map is also posted on the bulletin board in the main clubhouse. The Club map identifies boundaries around the property within which hunting is permitted.

It is the sole responsibility of all Members to know these boundaries and to hunt only within these boundaries. Hunting boundaries are clearly marked on the property in high visibility Game Preserve signs. Rules regarding hunting within the boundaries will be strictly enforced. It is the responsibility of all hunters to report any boundary infractions.

The use of Skeet & Trap Fields by Committee Members during Hunting Season:

- Hunting Trap Fields during Game Preserve Hunting Season: October 1st thru March 31st.
 1. Hunting Trap fields are closed to hunting from 12 noon until legal sunset on Saturdays and Sundays.
 2. Hunting Trap fields may be closed to hunting at other times for special events. In such instances, a Skeet/Trap Committee Member will put a **closed** magnet on the Hunting fields map located on the Bird Pen to indicate that the hunting trap fields are temporarily closed to hunting. The Skeet/Trap Committee Member will remove the **closed** magnet when the special event has concluded.

3. Hunters and Skeet/Trap committee Members must respect each other's activities. The Chairs for the Game Preserve and Skeet/Trap are responsible for informing their Members to act responsibly if they intent to open the Skeet/Trap ranges and or Hunt in front of the Skeet/Trap fields during weekday hours per above.
4. If weather conditions preclude hunting in front of the Skeet/Trap fields the Chairs of both Game preserve and Skeet & Trap will jointly post any change to the above policy.
5. This policy does not remove the responsibility of both Hunters and Skeet & Trap shooters from being aware of each other's activities.

7.1.7 Safety Zones and No Shooting Areas

The Club Safety Zones are marked with yellow Safety Zone signs. The Safety Zone on the premises exists from the Club driveways to and include the main clubhouse, porches, and main hall. Within the safety zone, all firearms must remain holstered or unloaded, cased, and locked. Firearms may not be left unattended in the safety zone, unlocked, or loaded. Shooting in the direction of the safety zone is strictly prohibited. Shooting from the parking areas, driveways, or the roadway is not prohibited at any time.

7.1.8 Allowed Hunting Days, Stocking, and Bag Limits

- The Club will be open seven days a week for bird hunting.
- Game Preserve Members may stock birds from 8AM through 1 hour before sunset seven days a week. This is subject to change due to weather or other reasons as determined by the Game Preserve Chair.
- Each Game Preserve Member may stock up to two (2) pheasants or (2) Chukars per day and harvest up to three (3) birds each day.
- Stocking limits may be changed based on season and other conditions as determined by the Game Preserve Chairs.

7.1.9 Bird Pen Access

- The bird pen has an electronic lock with cardkey access. Cardkeys will be issued to all Game Preserve Members for stocking purposes.
- The video security system includes coverage of the bird pen.
- When stocking birds, each Member hunting will have to place their cardkey on the electronic lock pad as well as signing in and out in the Game Preserve Daily Record book, identifying the number and sex of the birds taken.
- Prior to stocking a specific field, hunters must place a magnetic mark on the specific field they will be hunting. The magnetic field map is located on the bird pen.

7.1.10 Tagging

No pheasants harvested may be transported off Club property in the feather unless they are properly tagged as per Commonwealth of Massachusetts Law. Tags must remain attached to each individual pheasant until it is prepared for consumption. Tags are available in the main clubhouse.

7.1.11 Licensed Game Preserve Daily Record

All hunters are required by law to complete the Game Preserve Daily Record. The record book is maintained in the Game Preserve utility shed and must be completely filled out by each hunter at the end of the day's hunt. Failure to use the Log Book will cause the offender to be removed from the Game Preserve Program.

7.1.12 Game Preserve Guests

- Only Game Preserve Members are permitted a guest.
- A guest may only hunt accompanied by the host Member.
- The host Member and the guest may each carry shotguns. The decision to allow a guest carry a shotgun is at the Member's discretion and should be based on the guest's level of experience.
- On stocking days, the host Member and the guest may each stock two (2) birds and harvest three (3) birds. Birds stocked for guests will count towards the host Member's forty (40) bird season total.

- Only one guest is permitted per Member at one time. Any guest is permitted only two (2) hunts per season at the Club. Guests cannot circumvent the two-hunt limit by hunting with multiple Members. Members' children over the age of twelve (12) and under the age of eighteen (18) are exempt from the two (2) hunt guest limit.
- Members' children must be twelve (12) years old to hunt per Massachusetts Hunting Regulations. No person under the age of twelve (12) may hunt. Any person at least fifteen (15) years old or older is required to have a hunting license. The type of licenses are Resident and Non-resident.
- The Game Preserve member is fully responsible for allowing guest children to carry a shotgun and to harvest birds.
- Each Member is personally responsible for the conduct of their guest on Club property.
- All guests must sign the Club's liability waiver form each time they hunt regardless of whether they signed it previously.
- All guest hunters' names and Massachusetts hunting license numbers must be recorded in the Preserve Log Book on the day of the hunt.

7.1.13 Sportsmanlike Conduct / Firearm Handling

All hunters are required to conduct themselves in a sportsmanlike manner at all times on Club property. Courtesy and safety must be practiced at all times. Each hunter is expected to respect another hunter's space and distance accordingly. For safety reasons, shooting birds on the ground is not permitted. Firearms are to be handled and carried in a safe manner at all times with the firearm's safety on.

7.1.14 Hunting Other Species (Non-Pheasant or Chukar)

With the exception of Deer, the hunting of any game species is allowed in accordance with all regulations set forth by the Massachusetts Division of Fisheries and Wildlife. Deer hunting is not allowed on Club property.

7.1.15 Hunter Identification

All Members must wear their Game Preserve Permit at all times while hunting on Club property. Anyone hunting without appropriate identification should be questioned.

7.1.16 Restricted Hunting Areas

There is no hunting beyond the culvert towards Route 109 or beyond any of the Club property boundaries.

It is the hunter's responsibility to first verify that no one is using or working in the Skeet & Trap fields and that there is no other activity is occurring there, before starting the hunt.

7.1.17 Hunting Hours and Days

Hunting hours are from 8:00 AM until sunset. Hunting is permitted each day of the week, including Sundays after 10 AM.

7.2 Trout Pond Rules and Regulations

The following rules and regulations apply to the use of the Trout Pond.

- a. Trout Pond is open seven days per week from sunrise to sunset. Night fishing is not allowed.
- b. The only guests that a Club Member may bring are their spouse, children and grandchildren. The only exception to this is at special events.
- c. The daily limit is 3 fish per Member. This is the total limit including all family Members. Please observe the weekly limit of 9 fish per week per Member.
- d. A current and valid Massachusetts fishing license is required.
- e. Only fishing from the shore is allowed.
- f. Police the Pond area. Place all trash in the barrels provided and ensure that all barbecue fires are completely extinguished before leaving the Pond area. Empty full barrels in the dumpster.
- g. Only two rods may be used; i.e., both rods are stationary or casting one rod with the second rod stationary.

- h. All trout caught must be kept. All non-trout species of fish caught must be either taken home or deposited into the Charles River. (These non-trout species compete for the same food supply as the stocked trout.)
- i. Catch and release is allowed only when fly fishing and hooks are de-barbed as the fish are handled as little as possible (use net) or the fly is removed while the fish is still in the water.
- j. The return of smaller fish in hopes of catching a larger fish is not allowed.
- k. If you clean your catch before leaving, clean all fish at the edge of the Charles River and discard remains in the river. Fish may not be cleaned on the benches nor picnic area, nor remains discarded in trash barrels. Fish may not be cleaned in the Clubhouse kitchen or bathroom sinks.
- l. Walking on the ice in the wintertime is prohibited.

8 General Policy, Restrictions, and Prohibitions

8.1 Smoking Prohibition

- a. Smoking is prohibited on the Indoor and Outdoor Ranges.
- b. Smoking is prohibited in the Clubhouse and in the Skeet & Trap House.

8.2 Climbing on Berms

Climbing on the berms is prohibited except for maintenance purposes.

8.3 Lead Mining

Mining (collecting) lead from either the Indoor backstop or the Outdoor berm may only be performed by qualified individuals during maintenance procedures.

8.4 Disposal of Ammunition

Dud ammunition may be placed in the marked/locked red cans located on each range.

8.5 Alcohol/Drug Prohibition

Persons under the influence of drugs and/or alcohol are not permitted on the range complex or in the parking lots. (Refer to [Appendix C.](#))

8.6 Deviations for Club Sponsored Events

Only a Range Safety Office (RSO) may authorize deviation from these Safety Rules for any Club sponsored match, event, or class. In authorizing a deviation, the Chief Range Safety Office (CRSO) may also stipulate that an RSO shall be present during such match, event, or class.

8.7 Target House Access

The **Target House** buildings (trap houses, skeet high and low houses) and storage garage may be accessed only by authorized personnel.

8.8 Cleaning of Firearms

The cleaning of firearms on the range complex is discouraged. No flammable solvents may be used.

9 Enforcement of Rules and Penalties

9.1 Individual Responsibilities

It is the responsibility of every Member to follow all of the Club Safety Rules, and to ensure that all other Club Members and guests do the same. If any Member observes a violation of any safety rule, that Member shall immediately bring it to the offender's attention so that further violations can be avoided.

Most violations can be handled by simple reminders. However, if the violation is serious enough or it occurs again, a Range Safety Officer or a Member of the Board of Directors is to be notified as soon as possible, either in person, or by e-mail to bod@finfurandfeather.us.

9.2 Safety Violations Committed by Club Members

Club Members discovered violating a safety rule are subject to disciplinary action, including termination of Club membership. Action taken against the Member by the BOD will be determined by the nature of the violation, and whether or not the Member has a history of safety violations.

9.3 Safety Violations Committed By Guests

Guests discovered violating a safety rule are subject to being immediately barred from the range. Action taken against the guest's sponsor will be determined by the BOD.

9.4 Abuse of Facilities

Anyone discovered intentionally damaging Club property shall be immediately reported to a RSO or a Member of the BOD. Willful destruction of Club property will result in expulsion from the Club for a period of time to be determined by the BOD.

10 Club Sponsored Programs/Events

10.1 Club Sponsored Events

All Club-sponsored events will normally be posted on the bulletin board in the kitchen and on the calendar on the Club's website (<http://www.finfurandfeather.us>) at least two weeks prior to the event. People participating in Club sponsored competitions or classes may include guests. However, if the guest's sponsor is to fire simultaneously during the class/competition, then a Range Officer or Range Safety Officer shall observe and control the firing line. All Members of the general public participating in Club sponsored events shall remain under direct supervision of event organizers at all times.

10.2 Conduct of Organized Events

Participants of Club sponsored events or competitions or non-club sponsored events shall be pre-briefed on range operations and safety procedures and other Club facility rules as outlined in the Facility Usage Agreement ([Appendix D](#)) prior to conducting group activities, and prior to any live fire. All guests shall be sponsored and escorted by a current Club Member. All events/classes shall have at least one current regular Member present to supervise all classes or competitions held on Club ranges.

These Safety Rules were approved by the Board of Directors on July 06, 2017. Questions or comments concerning these Safety Rules should be directed to the Club President or Chief Range Safety Officer, either directly or via one of the Club's Range Safety Officers, either in person, or via email to bod@finfurandfeather.us.

11 Appendix A - Definitions

All abbreviations used herein should be defined in this section.

- Hang fire** A hang fire is a perceptible delay in the ignition of a cartridge after the primer has been struck by the firing pin.
- Misfire** A misfire occurs when a cartridge does not fire after the primer has been struck by the firing pin.
- Line SAFE** All firearms are on the bench, unloaded, actions open, and magazines removed. Muzzle loaders have hammers forward and are not capped or primed. All personnel are either behind the Yellow Safety Line with no equipment or ammunition being handled, or downrange setting up or recovering targets, policing their brass, or performing other such activities.
- Range HOT** A range is HOT when shooting is permitted or in progress.
- Range COLD** Shooting is not in progress, nor allowed. No firearms may be loaded.
- Squib Load** A squib load occurs when there is less than normal pressure or bullet velocity after ignition of the cartridge. The bullet may or may not exit the barrel. (Squib loads are identified by a difference in recoil or noise.)

Firearms Possession

- a. **Actual Possession** - A person is in actual possession of a firearm when they have a firearm on their person at a given time.
- b. **Constructive Possession** - Constructive possession means possession in which the possessor does not physically have the firearm on their person but is aware that it is present and is able to exercise intentional control or dominion over it. Someone who has both the power and the intention at a given time to exercise control over a firearm, either directly or through another person or persons, is in constructive possession of that firearm.
- c. **Sole Possession** - Possession may be sole or joint. If one person alone has actual and constructive possession of a firearm, possession is sole.
- d. **Joint Possession** - If two or more persons share actual or constructive possession of a firearm, possession is joint.

12 Appendix B - Code of Conduct

Membership in the Fin, Fur and Feather Club (FFF) imposes a responsibility to uphold and further the Club's purposes and objectives as set forth in, and pursuant to, the Bylaws and the resolutions and decisions of its Board of Directors.

All Members, including Officers and Directors, shall at all times conduct themselves in a manner that reflects credit upon and enhances the reputation of the Club.

The Board of Directors vest the President with the power to enforce these membership obligations by removing from membership, with concurrence of the Board, any Member who in their judgment gives cause for dismissal. Such causes include but are not limited to:

- Any material misrepresentation of service, employment, or any other credentials in application for membership, during the duration of membership, or when serving in any office in the Club.
- Any act intended to disrupt the existence or unity of the Club.
- Any act that violates the Club's Bylaws, such as using one's position in the Club to suggest or promote business, personal, political, policy, religious, or social agendas.
- Any act that misrepresents the Club's non-profit, non-political incorporation, or seeks to undermine the purposes or programs of the Club.
- Any act that brings disrepute or embarrassment upon the Club.
- Any defamation, vilification, or deceitful act, false accusation, or slander or libel against the Club, its Officers, or its Members.
- Any misrepresentation or use of:
 - The Club's name, symbols, icons, logo, certificates, purposes, electronic images, social media or activities.
 - The Club's membership or Member data of the Club including any act, assertion, or implication of affiliation with sponsorship not permitted by the Club.
- Any act in violation of a fiduciary or other trust exercised on behalf of the Club.
- Any violent or felonious violations of U.S. federal, state, or local laws or any prosecutable or indictable act, at the discretion of the Board of Directors, whether or not related to the FFF.
- Any conflict of interest or appearance of a conflict of interest with the Club's Bylaws, charter, purposes, neutrality, or objectives if not resolved immediately and satisfactorily upon notification and concurrence of the President.
- Failure to comply with the Club's safety, range, and all other rules and regulations.

13 Appendix C - Alcohol Consumption and Drug Use on Club Property

No one who has consumed any substance that might cause impairment to his or her physical or mental ability to safely handle firearms is allowed on Fin, Fur and Feather property with the following exceptions:

- Alcohol can be consumed in the main Clubhouse defined as (kitchen, living room, and porch) from noon until 10 PM Monday through Sunday.
 - The Clubhouse is in the firearms safety area; therefore, all fire arms must be unloaded, cased, and locked before alcohol is consumed.
 - Once alcohol is consumed, those Members and guests who have consumed alcohol cannot proceed to the Indoor or Outdoor pistol and rifle ranges, Archery Range, or Skeet & Trap range, nor hunt on Club property.
 - All open alcohol containers must remain inside the main Clubhouse at all times.
- Alcohol is only allowed to be consumed in the Club's hall for special events, i.e.:
 - Members requesting use of hall must attend a BOD meeting requesting use of the hall.
 - The club will not provide alcohol for Members' activities. Members responsible for events will supply all alcohol and remove all unused alcohol after each event. The Member responsible for the event will ensure that the club's Alcohol and Drug policy is adhered to.
 - Club authorized functions, fund raiser, dinners etc.
 - Member meetings. Alcohol cannot be consumed prior to nor during any official meeting. After all Club business has been completed alcohol can then be consumed.
 - All alcohol must remain inside the Hall or main Clubhouse at all times.
- Consuming alcohol outside the main Clubhouse or hall is only authorized on the patio between the kitchen and handicap ramp for special events approved by the BOD. Alcohol cannot be consumed beyond the patio area.
- Alcohol can be consumed in the Skeet & Trap Cottage only under the following conditions:
 - Special events, which must be approved by the BOD
 - Skeet & Trap Ranges must be closed, and all firearms have been removed from the building
 - Alcohol may only be consumed in the building or on the porch. Alcohol cannot be consumed beyond the Skeet/Trap Cottage facility
- Taking prescription medication in accordance with physician instructions is allowed but handling of firearms is prohibited unless the physician has given explicit approval to the Member that it is safe to do so while on the medication.

In all of the scenarios above, all alcohol containers must be cleaned up and placed in trash barrels and brought to the club's dumpster or otherwise removed from club property. For special authorized events, only those invited to the events and their guests are allowed to participate. Special events are not open to General Club membership unless the Members were participating or attending as a guest.

It is incumbent on all Members to use common sense and follow all Club rules regarding firearms and alcohol consumption or drug use. Any misuse of alcohol or drugs on Club property will be cause for immediate termination of Club membership. Any Club Member who observes a violation should call the violator's attention to it, and, if it is not addressed immediately, report it to the Board.

14 Appendix D - Fin, Fur and Feather Club Facility Usage Agreement



Only a current Club Member in good standing¹ is eligible to request use of the Club's facilities: Club House, Club Hall, Ranges, Trout Pond, and Grounds. This specific event was requested by: _____ a Member in good standing.

The Board of Directors approved this request on: _____ at the Board of Directors Meeting.

The Approved Event: _____ will be held on: _____ for the specific purpose of _____

The Member noted above agrees to the following terms:

1. The Member assumes all liability for any injuries to themselves and their guests. (Club's signed liability waver is attached to and made part of this agreement.)
2. The Member assumes all liability for any property damage inside or outside of the clubhouse, and on the grounds.
3. The Member will comply with the Club's non-smoking policy inside Club facilities and will ensure that their guests comply as well.
4. The Member will not sell alcohol beverages (or other intoxicants) at this event. The Member accepts full liability for any harm to an individual or damage to personal or Club property arising from the consumption of alcohol or other intoxicants at this event.
5. A pre-event walk-through and signoff from a Board Member is required before the event.
6. A post-event cleanup is required to return the facility to pre-event condition.
7. A post-event walk-through and signoff from the same Board Member who performed the pre-event review is required at the end of the event/after the event has concluded (note that there is wiggle room on the timing in the second option).
8. If the kitchen is used during this event, the Member will be responsible for any items missing from the kitchen or refrigerator after the event and is responsible for reimbursing the Club for any loss or damage as determined in the post-event walk through.
9. Payment of \$ if required is due prior to the event. The payment covers the following:
 - Use of club house, grounds and stocking of Trout pond
 - Electricity, heat and water
 - General light clean-up of interior area only pre-event
 - Walk through with same Board Member before and after event.

Pre-Event Walk-Through

Member Signature: _____ Date: _____

Board Member Signature Pre-Event: _____ Date: _____

Post-Event Walk-Through

Member Signature: _____ Date: _____

Board Member Signature Post-Event: _____ Date: _____

¹ Definition of Member in Good Standing refer to the Clubs By-Laws

15 Appendix E – FIN, FUR AND FEATHER CLUB RELEASE AND INDEMNITY AGREEMENT

(Please read carefully before signing)

I, _____, hereby release the Fin, Fur and Feather Club, (**Club**) its trustees, officers, directors, members, and their agents and employees, and those other organizations affiliated with the Club, from any and all claims, demands, damages, liability, loss, damage, costs, rights and causes of action of whatsoever kind or character including but not limited to all claims for bodily and personal injuries, death, and property damage (collectively, **Claims**) including, but not limited to, those which arise from or relate in any way to (i) my participation in any firearms (meaning rifle, shotgun or handgun) or archery activity, safety or training course taught by anyone at the Club or (ii) my participation in or attendance at any shooting or archery activity or competition at the Club or Game Preserve activity or (iii) my use of the property or facilities of the Club or my presence during any organized activity or informal use by any other person or entity. I specifically understand that said activities include the operation and use by the undersigned and others of firearms and ammunition, archery equipment, range equipment and related devices and materials. This Release is given on behalf of myself, my heirs, successors, executors, administrators and assigns. Furthermore, I hereby represent and acknowledge that:

- a) Prior to my handling or use of any handgun, rifle, shotgun, ammunition, archery equipment, range or related equipment (collectively, **Equipment**), I have received qualified instruction on the use of all such Equipment to be used in the activity, including but not limited to firearms to be used in any safety or training course, and full understand their use and function. I shall obtain additional safety training before using any Equipment I have not previously used. I possess all licenses, permits, and other approvals required by law for my use of the Equipment.
- b) I do hereby affirm and acknowledge that I am aware of the inherent hazards and risks associated with all shooting, hunting, and fishing activities.
- c) I agree to pay, save, indemnify, and hold harmless the Club and its trustees, officers, directors, members, and their respective agents and employees, from any and all claims, demands, damages, rights and causes of action of whatsoever kind or character, including attorneys' fees and costs, arising from or related in any way to my participation in or attendance at any such activity and/or the use of any such firearms, ammunition or Equipment.
- d) I understand and agree that firearms, ammunition, bows, arrows, equipment and related items, including, but not limited to target launchers and clay targets and their respective uses are inherently dangerous, and I freely and voluntarily assume and accept those risks associated with my use of same and the use of same by others at the Club.
- e) I hereby release the Club and its officers, directors, members, and their agents and employees, including said Trustees, from any and all liability for bodily and personal injury, death or property damage to myself or to any person or property resulting from the design, selection, installation, maintenance, construction, adjustment, supervision or use of the Club's facilities (including but not limited to the firing ranges) and/or the firearms and/or ammunition and/or archery and/or other equipment used in such activities, including but not limited to any claim based upon negligence, breach of warranty, contract or other legal theory, without limitation. I accept and assume for myself, my heirs and assigns, the full responsibility for any and all such damage, injury or death that may result.
- f) I am not relying on any oral or written representation or statements made by the releases, other than those specifically set forth in this agreement.
- g) I irrevocably stipulate and agree that this agreement is supported by and is given in exchange for adequate consideration in the form of my being allowed to use the Club, its property and facilities.

I HAVE READ THIS RELEASE AND INDEMNITY AGREEMENT. I FULLY UNDERSTAND ITS TERMS. I UNDERSTAND THAT I HAVE GIVEN UP LEGAL RIGHTS BY SIGNING THIS AGREEMENT, AND I SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

- h) This agreement is governed by the applicable law of the Commonwealth of Massachusetts. If any part of this agreement is determined to be unenforceable, all other parts shall be given full force and effect.

I, the undersigned, have read and understand this RELEASE and INDEMNITY AGREEMENT.

Date: _____ Signature _____

(Print Name) _____

Witness Signature _____

(Print Name) _____